



# CHP Energy Solutions Contracting

Community Housing Partners  
448 Depot St NE • Christiansburg, VA 24073  
Phone (540) 446-0650

## Subcontractor Requirements

We at Community Housing Partners (CHP) Energy Solutions believe in our mission, which is to create homes and communities that are healthy, sustainable and affordable. We are looking for dedicated and professional subcontractors who also believe in our mission. The documentation highlighted below must be provided in order to become an active subcontractor with CHP Energy Solutions:

### Documentation

- **Certificate of Insurance (COI)-from your agent** with Community Housing Partners listed as a Certificate Holder:

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**Christiansburg, VA 24073**

- Liability Insurance with minimum general liability policy of one million dollars
- Workers Compensation Insurance, unless you are not required to legally carry WC
- **Copy of Contractor's License**
- **Form W9**
- **Subcontractor Information Form**
- Send all documentation to the CHP Employee who issued the forms to you by email or mail to 400 Industrial Drive, Christiansburg, VA 24073
- A digital copy of your COI may be emailed to: [esc@chpc2.org](mailto:esc@chpc2.org)