



COVID-19 Safety Protocols for Contractors/Vendors on CHP Properties or Jobsites

ALL health-related information is CONFIDENTIAL and SENSITIVE information. Please carefully follow the protocols outlined below. These protocols are in response to CDC guidelines and in the interest of everyone's safety and well-being.

[Insert Contractor/Vendor Name], "Contractor," agrees to take all steps and actions necessary to comply with the latest local, state, and federal governmental guidelines, orders, regulations, and obligations in effect and issued in response to the Covid-19 virus. In the event any such guidance changes, Contractor will comply with then current governmental guidelines, orders, regulations, and obligations, in addition to the protocols in this document.

COVID-19 Safety Protocols for Contractor:

Every employee/subcontractor of Contractor will follow these protocols:

- Properly wear cloth face coverings or masks at all times on CHP property, and additional PPE as needed for specific tasks.
- Properly wash (with soap and water for 20 or more seconds) or sanitize hands upon arriving at a CHP property, and frequently wash or sanitize hands while onsite.
- Properly and frequently disinfect materials and other frequently touched surfaces including door handles, knobs, and pulls. This includes any equipment used to offload materials. If working in multiple apartment units, equipment must be sanitized between use in those units.
- Maintain appropriate social distancing measures between themselves and any other person. Do not handshake or unnecessarily touch another person. CHP staff will assist in attempting to have work done when residents are not present and/or isolated in areas of the unit away from where the work is being performed.
- If working in an enclosed space open windows for air circulation when possible and turn on vent fans if available.

COVID-19 Screening:

- Contractor agrees that it will not knowingly send any of its employees/subcontractors to a CHP property who are showing any symptoms of COVID-19, which include the following:
 - Fever (100.4) or greater
 - Coughing
 - Shortness of breath
 - Loss of taste
 - Loss of smell
 - Chills
 - Muscle pain
 - Sore throat
 - Excessive fatigue
- Contractor agrees that it will require any of its employees/contractors who are going to a CHP property to complete the CHP Partner Screening form EACH DAY until further notice. It is accessible via the CHP website at the following URL: <https://communityhousingpartners.org/partnerscreen>. Anyone who answers YES to any question is NOT permitted on the site.
- If any employee/subcontractor shows any of the symptoms listed above while on site, they MUST leave CHP property immediately and follow the CDC guidelines (<https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/steps-when-sick.html>) and MUST notify their direct supervisor and CHP contact person.